

THE NATHAN B. STUBBLEFIELD FOUNDATION
BOARD MEETING MINUTES 9/18/23
WMNF COMMUNITY RADIO 88.5 FM
WMNF 88.5 FM COMMUNITY RADIO, 1210 E. MLK Blvd., Tampa, FL 33603-4417

<u>Meeting Attendance</u>					
<u>Board Member</u>	<u>P</u>	<u>A</u>	<u>Board Member</u>	<u>P</u>	<u>A</u>
Will Greaves	P		Geoff Gutgold	P	
Isha Del Valle	P		Dyllan Furness		A
Jennifer Meksraitis		A	Jennifer Campbell	P	
Amina Spahic		L	Yvette Lewis		A
Mark Schreier	V		Emmy Lou Fuchs	V	
Scott Elliott	P		Greg Vannette	P	
JoEllen Schilke	V		Sam(Staff Rep)	P	
Jack Timmel	P		Grant Hart		A
Randi Zimmerman (Station Manager)	P				

P-Present, A- Absent, V- Virtual

MISSION STATEMENT

WMNF is a listener-supported community radio station that celebrates cultural diversity and is committed to equality, peace, and social and economic justice. WMNF provides broadcasts and other forums with a grassroots local emphasis that promote creative, musical, and political vitality.

<u>Agenda Item</u>	<u>Lead</u>	<u>Time</u>
Call to Order	Isha Del Valle	7:17

Roll Call/Proxies Guests: Michael Mainguth Miss Julie	Emmy Lou Fuchs
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Agenda Review	Isha Del Valle	7:19
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Acceptance of Items on Consent Agenda Jennifer C moves to accept the consent agenda, Mark seconds, all in favor.	Isha Del Valle	7:19
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Committee Updates:

- No meeting held: Nominating, CAB, Technology, Finance, Diversity
- Minutes in Basecamp: ByLaws

Review/Approve Last Month's Minutes **Emmy Lou Fuchs** **7:20**

Jennifer C. motions to approve last month's minutes, Goeff seconds, all in favor.

Attendance Review **Emmy Lou Fuchs** **7:20**

Amina and Jack have 4 absences. Yvette and Scott have 3 absences.

Guest Comments **7:21**

Miss Julie mentions upcoming events that need volunteers - the birthday party on September 29th, an open mic for banned book week on October 3rd, fund drive from October 4th through 11th, and the Tom Petty tribute on October 14th.

Finance Committee **Greg Vannette** **7:24**

Will motions to approve the proposed budget as presented. Seconded by Jennifer C, all in favor.

Our finances look good for the end of the year, especially with the ERC grant. Even though we had budgeted to spend in excess of revenue, it looks like we'll be right about even, including capital expenditures.

Isha adds that Shane has sent out an email with an FCC grant form that everyone needs to fill out. Also, Randi asks the board to think of any suggestions of things to do with our excess cash on hand, since we are in a unique financial position with an opportunity to do something big.

Manager's Report **Randi Zimmerman** **7:33**

Will and Geoff ask about the possibility of broadcasting live during shows outside of the station, like at Ella's. Will brings up that we had a mobile broadcast kit and asks about bringing that back. Randi says we can look into doing that in time for the birthday bash.

Scott asks about losing revenue for underwriting from re-doing airchecks. Randi explains it's not just from not reading them but also from them being read wrong, like mispronouncing something or getting the URL wrong. Randi clarifies that we'll be using pre-recorded airchecks with no music in the recording, so that the show programmer can play their own choice music under them as long as there are no lyrics.

Isha asks about the new traffic software. Randi says that we will be paying to upgrade the software to visual traffic premium, going from \$75 a month to \$208 a month, because she had calculated we lost about \$1800 dollars last month from errors that will be fixed by the upgrade. Isha asks about the HVAC system. It has been successfully replaced, but the water bill will be higher than normal this month and a lamppost needs to be replaced.

Nominating Committee**JoEllen Schilke****7:44**

Mark's position is open. There are no applications yet, but JoEllen has reached out to some attorneys asking for recommendations and will continue to look for candidates. Asks anyone on the board to send her suggestions.

JoEllen says that three people have said they are interested but no one has sent in an application yet.

Upcoming Events and Fundraising**7:52**

Jack mentions that we should start thinking about planning and getting volunteers for the December party.

Will- the board has not contributed to the fundraising yet this year and we should find a way to raise the \$4,000 that was expected in the budget.

Isha- the open house Latin Night Open House coming up on September 20th, where the Tampa Bay Latin International Film Festival will show some short films.

Randi- wants to have a Blue Book back in the studio, that can have logs and information about upcoming events. Sam mentions that it could also have information on songs in the archive and blurbs about the website or circle of friends. There is a scroll with upcoming events on the monitor, but something printed out would be more accessible for some people.

PALS**Isha Del Valle****8:09****(Participation, Accomplishments, Listening, and Scheduling)**

P- 8,8,9,8,7,8,9,8,8,7,7,8,7

A- 9,10,9,9,9,9,10,10,9,8,8,9,8

L-9,10,8,9,9,9,10,9,8,9,8,8,9

S- 10,10,9,10,10,10,10,10,9,8,10,10,10

Next Meeting 10/16/23**Isha Del Valle****8:13****Adjournment****Isha Del Valle****8:14**

Scott motions to adjourn. Greg seconds, all in favor.

THE BOARD'S ROLE

Governs the NBSF, which protects the FCC license, building and equipment, goodwill; employs staff. Establishes the mission of WMNF. Responsible for strategic planning. Establishes prudent financial policies, annual budget, annual audit, conducts planning retreats, approves personnel policies, style statements and programming policies. Participates in fund-raising functions of WMNF; approves non-budgeted expenditures over \$2,000.00.

*We go into Executive Session only when proper criteria concerning purpose are met or to review/approve the previous month's Executive Session minutes.

A handwritten signature in dark ink, appearing to read 'Emmy Lou Fuchs', with a long horizontal flourish extending to the right.

by Emmy Lou Fuchs, Board Secretary